

Personal Data Protection Act 2010 Notice

Sustainable Energy Development Authority Malaysia (“SEDA Malaysia”) is committed to ensure that the processing of personal data by SEDA Malaysia complies with the Personal Data Protection Act 2010 (“PDPA”). This notice is issued pursuant to the PDPA (“Privacy Notice”).

By providing your personal data, other information about yourself and data on the Feed-in Approval Holder (FiAH) information in terms of its solar PV systems and its related information including the energy generation, performance and other related data to SEDA Malaysia or continuing to deal with SEDA Malaysia or entering into transactions with SEDA Malaysia or accessing the website, you would be accepting and consenting to the processing of the personal data or other information in accordance with this Privacy Notice (including any subsequent changes or variations to this Privacy Notice to which we will give notice to you or which you can view at <http://pvms.seda.gov.my> (Web Portal of Solar PV Monitoring and Performance Database). Such personal data or other information may also have been provided to SEDA Malaysia by others (for example your spouse, a company in which you are a director, an officer or a shareholder, or a partnership in which you are a partner).

Please read this Notice carefully before clicking the “I agree” button, downloading or using SEDA Malaysia’s Web Portal on the Solar PV Monitoring and Performance Database (the Web Portal).

1. Personal Data which we collect from you

By agreeing to participate in this Solar PV Monitoring and Performance Database Project, we would or may need to or may collect, record, hold, store, use and/or carry out any operation on including organising, consulting on or disclosing (“process”) your personal data which may include the following (“Personal Data”): -

Name, national registration identification card number, passport number, photograph, e-mail address, postal address, telephone number, mobile number, Feed-in Approval Holder (FiAH) information in terms of its solar PV systems and its related information, including the energy generation, performance and other related data or information such as, bank account details, credit card details, nationality, ethnic origin, financial status, ownership of property, and all other related information necessary and incidental to our business.

2. How we collect Personal Data

We collect Personal Data through several methods which include but are not limited to:

- a. information or comments you have provided to us by whatsoever means and/or in whatsoever manner;

- b. information obtained independently by us or given to us from other lawful sources;
- c. data collected via Data logger installed at the PV Systems/ Plant; and from a variety of sources, including without limitation at any meetings, events, conferences, seminars or talks organised or sponsored or attended by SEDA Malaysia and /or from the cookies used on our website(s).

3. Purposes for which we process Personal Data

We process your Personal Data for purposes which may include:

- a. for and/ or in connection with your participation in the Solar PV Monitoring and Performance Database Project;
- b. for and/or in connection with the conduct of business and provision of goods and /or services which you have requested and for the activities you have attended or enquired;
- b. for and/or in connection with pursuing the legitimate interests of SEDA Malaysia including processing which is necessary and incidental to the carrying out of the conduct of the business of SEDA Malaysia;
- c. for and/or in connection with complying with laws and regulations including requirements of any government or quasi-government or regulatory authorities or court of law;
- d. for and/or in connection with all other purposes necessary and/or incidental to our business and all purposes necessary for or related to any of the above purposes.

4. To whom we disclose Personal Data to

Please be informed that SEDA Malaysia will process your Personal Data for the following reasons and MAY disclose:-

- a. to companies, organizations , institutions or other legal entity for the performance of SEDA Malaysia's Feed-in Approval Holder (FiAH) PV systems/ plant;
- b. for profiling your PV systems/ plant including the products, specification and performance;
- c. within our organization including any of our directors, managers and employees on a need-to-know basis;
- d. financial institutions for purposes of maintaining financial records, assessing or verifying credit and facilitating payments of any amount due to SEDA Malaysia;
- e. our auditors, lawyers, consultants, insurers, proposed insurers, advisers, bankers, agents, third party service providers (including law firms in other

jurisdictions), business partners or associates who are under a duty of confidentiality to us;

- f. government or quasi-government and regulatory authorities in Malaysia and in countries where we, our auditors, lawyers, advisers, bankers, agents, third party service providers, business partners or associates have a presence or require approvals or are required to submit such information;
- g. our clients and persons who are authorized by our clients to receive your Personal Data;
- h. subscribers of Solar PV Monitoring and Performance Database Project; and
- i. all other persons or bodies who provide us with products and / or services necessary and/or incidental to our business.

We may process your Personal Data including contacting you for the purpose(s) stated herein via telephone calls, text messaging, emails, cross-platform mobile messaging applications, post, facsimile, social media or by whatsoever form of available modes of communication.

5. Data Integrity Principle:

SEDA Malaysia strives to maintain complete, current, and accurate information about its customers. Any inaccurate information that is brought to SEDA Malaysia attention will be corrected as quickly as possible after notification. Procedures will be maintained to ensure that any reported inaccuracies are promptly and effectively handled and that customers' information remains as accurate, current and complete as possible.

You are obliged to provide your Personal Data as specified in Item 1 to SEDA Malaysia. Failure to provide complete and correct information to SEDA Malaysia may result in the customer's application for services being rejected, the service or Agreement being terminated and/or correspondence from SEDA Malaysia or resulting in the termination of participation of the user/ customer in the Solar PV Monitoring and Performance Database Project.

6. Transfer abroad

We may transfer your Personal Data to places outside Malaysia when carrying out any of the purposes stated herein.

7. Accessing and updating your Personal Data

Under Section 30 of the Personal Data Protection Act (PDPA) 2010, you have the right of access to your Personal Data and under Section 34 of the Act; you may request that we correct any of your Personal Data which is inaccurate, incomplete or out of date unless compliance is refused. We will notify you of the reasons for not being able to accede to your request. We may also exercise our discretion in allowing the corrections requested and/or may require further documentary evidence of the new data to avoid fraud and inaccuracy.

Subject to your agreement and consent to participate in the Solar PV Monitoring and Performance Database Project, you hereby agree and consent, that for the performance of SEDA Malaysia's contract with others in providing advises, goods and services to its customers, the usage, purposes and methods in which we process your Personal Data in particular the information and data on the feed-in approval holder (FiAH) information in terms of its solar PV systems and its related information including energy generation, performance and other information/ data related to this Project are not restricted to your good selves.

If you have any questions regarding our Privacy Notice or if you wish to request access to your Personal Data or correct your Personal Data or withdraw your consent or restrict the purposes and methods in which we process your Personal Data, you may send your request in writing to the following email address: -

Email: pvms@seda.gov.my

Please note that notwithstanding the withdrawal of your consent, we may still process your Personal Data under circumstances permitted by law.

8. We update our Privacy notice from time to time

We will review and update this Privacy Notice from time to time to reflect the changes in operations or laws or regulations, without prior notice. You are advised to obtain the latest version of our Privacy Notice by contacting us or visiting our website to ensure that you are familiar with the latest version. By continuing to communicate and deal with us after posting of our latest Privacy Notice, you are deemed to have accepted and consented to the revision and update contained therein.

9. Impact of non-provision of Personal Data

Please note that in the event your Personal Data is not supplied or is insufficiently supplied to us, it may affect the provision of products and/ or services which you have requested and your request to use the Site or Services may be denied.

Please further note that if you withdraw your consent or restrict the purposes and methods in which we may process your Personal Data, the above said consequences may arise.

10. Personal Data of third parties

You hereby confirm that you have obtained the consent from the person(s) whose personal data may be given to us by you or identified from your Personal Data which may be processed by us for the purposes stated herein including disclosure to the parties stated herein.

11. Your consent

Please take note that by giving us your consent, you hereby agree with and consent to us processing/ continuing to process your Personal Data in accordance herewith.